

AGENDA ITEM MEMO

BOARD MEETING DATE: August 10, 2023

TO: Board Members

THROUGH: Jeff Walker, Executive Administrator
Ashley Harden, General Counsel
Rebecca Trevino, Chief Financial Officer

FROM: Cameron Turner, Director, Procurement and Contract Services

SUBJECT: Quarterly Contracting and Purchasing Report

ACTION REQUESTED

No action requested. This is a briefing item regarding material changes to contracts for goods and services executed during the third quarter of Fiscal Year 2023, and the contract and performance report for the third quarter of Fiscal Year 2023.

BACKGROUND

Pursuant to Section 2155.088 of the Texas Government Code, enclosed for your consideration are the material changes made to contracts for goods and services awarded under Chapter 2155 of the Texas Government Code for the period of March 1, 2023, to May 31, 2023. See Attachments 1 and 2.

The material changes are those that: (1) extend the length of or postpone the completion of a contract for six months or more; or (2) increase the total consideration to be paid under a contract by at least 10 percent. The enclosed report indicates the contractor, a description of the material change, the dollar amount of the change where applicable, and the beginning and end dates of the contract.

In accordance with requirements established under Texas Administrative Code (TAC) Chapter 353, Subchapter J, Section 353.140, enclosed for your further consideration is risk and contract monitoring reporting for contracts executed during the period March 1, 2023, to May 31, 2023. See Attachment 3.

The reporting includes contractor, project and cost information for each contract executed, along with the risk rating of the contract and whether enhanced contract monitoring is required.

RECOMMENDATION

The Executive Administrator concludes this report meets the requirements of Texas Government Code § 2155.088 and 31 TAC Chapter 353, Subchapter J, Section 353.140.

Attachments:

1. Contract Amendments executed by the Texas Water Development Board
2. Purchase Order Change Notices issued by the Texas Water Development Board
3. Contracts Executed by the Texas Water Development Board subject to Enhanced Contract Monitoring

Attachment 1

Contract Amendments executed by the Texas Water Development Board

Period: March 1, 2023, to May 31, 2023

Contract Number	Contractor	Description	Amendment	Office	Contract Manager	Start Date	Expiration Date	Original Amount	Amended Amount
2101792544	Freese & Nichols, Inc.	Statewide Flood Modeling and Mapping Services	Increase funding and issue additional task order (Task Order No. 3) to the scope of work, to include Base Level Engineering and Structure Sensitivity Analysis for the geographic region identified as HUC8 ID #12040104 Buffalo – San Jacinto, limited to the areas located in Waller and Fort Bend Counties (125 square miles)	WSC	Rewati Niraula	8/19/2021	8/31/2024	\$2,664,220.10	\$2,830,907.32
2101792544	Freese & Nichols, Inc.	Statewide Flood Modeling and Mapping Services	Increase funding and issue additional task order (Task Order No. 5) to the scope of work, to include development of the Stormwater Services Assessment Toolkit, which will be used by the 15 Texas Flood Planning Regions to identify and assess the condition of their flood infrastructure	WSC	Rewati Niraula	8/19/2021	8/31/2024	\$2,830,907.32	\$3,030,853.42

Attachment 2

Purchase Order Change Notices issued by the Texas Water Development Board

Period: March 1, 2023, to May 31, 2023

Purchase Order Number	Contractor	Description	Office	Contact Person	Start Date/ End Date	Original Amount	Amended Amount
23-0028	Seamless Centennial, Ltd.	Price increase for lease at Centennial Towers	O&A	Kelly Burton	9/1/22 to 8/31/23	\$183,417.00	\$206,885.28
23-0048	Texas Department of Transportation	Price increase to add funds to TxTag account	O&A	Beverley Shirley	9/1/22 to 8/31/23	\$1,500.00	\$3,000.00
23-0065	AT&T Mobility National Accounts, LLC	Price increase for additional cellular devices and services	Multiple	Melissa Huffmaster	9/1/22 to 8/31/23	\$17,182.28	\$19,829.00
23-0209	Uline, Inc.	Price increase for freight charges	O&A	Ash Trevino	9/1/22 to 8/31/23	\$149.30	\$179.63
23-0366	Workquest	Price increase for temporary contractor services in PCS	FIN	Cameron Turner	9/1/22 to 8/31/23	\$17,579.10	\$26,772.90
23-0376	Texas Water Conservation Association	Price increase for additional staff registrations at 'Texas Water Day'	Multiple	Melissa Huffmaster	9/1/22 to 8/31/23	\$3,950.00	\$4,850.00
23-0617	SHI Government Solutions, Inc.	Price increase to purchase additional licenses for ER Studio	O&A	Darrell Tompkins	7/31/2023 - 7/30/2024	\$3,079.00	\$6,018.06

Attachment 3

Contracts Executed by the Texas Water Development Board subject to Enhanced Contract Monitoring

Period: March 1, 2023, to May 31, 2023

Contract Number	Contractor	Description	Office	Contract Manager	Start Date	Expiration Date	Contract Amount	Risk Category	Enhanced Monitoring Required
2348302706	Aqua Strategies, Inc.	Investigate remote sensing techniques to identify and quantify groundwater and surface water interactions	WSC	Daryn Hardwick	3/20/2023	11/30/2024	\$250,000.00	Low	No
2348302708	LRE Water, LLC	Conduct technical tasks to support brackish groundwater aquifer studies	WSC	Kristie Laughlin	3/18/2023	8/31/2024	\$175,000.00	Low	No
2348302712	S.S. Papadopoulos & Associates, Inc.	Compile statewide aquifer test data, well drillers' logs, and other groundwater datasets for TWDB Groundwater Database	WSC	Daryn Hardwick	4/20/2023	11/30/2024	\$130,000.00	Low	No

**Enhanced monitoring is not required for these contracts, based on the Risk Category; included here, however, as these are new contracts for goods and services subject to Texas Government Code § 2155, executed during the quarter.*