

|                                |
|--------------------------------|
| Enter Name of Entity Here      |
| Pledge Type: (enter here)      |
| Fiscal Year Ended (enter here) |

|  |
|--|
|  |
|  |
|  |

| Data Entry (A, B, C, D only)                               |                |             |                  |
|--|----------------|-------------|------------------|
| Next Principal Payment Date                                | A              | 09/01/21    | (use xx/xx/xxxx) |
| Amount of Next Principal Payment                           | B              | \$45,000.00 | use currency     |
| Amount of Next Interest Payment                            | C              | \$2,958.75  | use currency     |
|  | B + C          | \$47,958.75 |                  |
| Amount of Next Interest Only Payment                       | D              | \$2,958.75  | use currency     |
| Total P&I for 12 Months Ending with next Principal Payment | B + C + D      | \$50,917.50 |                  |
| Monthly P&I  | (B + C + D)/12 | \$4,243.13  |                  |

| #                         | Month of          | Deposit Amount<br>(minimum amount required) | Disbursements for Debt Service | Month End Required Balance | Month End Actual Balance<br>(insert current amount) | Difference<br>(column G should equal or exceed corresponding column F amount) |
|---------------------------|-------------------|---|--------------------------------|----------------------------|---|---|
|                           |                   |   |                                | \$0.00                     |   |   |
| 1                         | September 1, 2020 | \$4,243.13                                  |                                | \$4,243.13                 | \$0.00  | (\$4,243.13)  |
| 2                         | October 1, 2020   | \$4,243.13                                  |                                | \$8,486.25                 | \$0.00  | (\$8,486.25)  |
| 3                         | November 1, 2020  | \$4,243.13                                  |                                | \$12,729.38                | \$0.00  | (\$12,729.38)   |
| 4                         | December 1, 2020  | \$4,243.13                                  |                                | \$16,972.50                | \$0.00  | (\$16,972.50)   |
| 5                         | January 1, 2021   | \$4,243.13                                  |                                | \$21,215.63                | \$0.00  | (\$21,215.63)   |
| 6                         | February 1, 2021  | \$4,243.13                                  |                                | \$25,458.75                | \$0.00  | (\$25,458.75)   |
| 7                         | March 1, 2021     | \$4,243.13                                  | \$2,958.75                     | \$26,743.13                | \$0.00  | (\$26,743.13)   |
| 8                         | April 1, 2021     | \$4,243.13                                  |                                | \$30,986.25                | \$0.00  | (\$30,986.25)   |
| 9                         | May 1, 2021       | \$4,243.13                                  |                                | \$35,229.38                | \$0.00  | (\$35,229.38)   |
| 10                        | June 1, 2021      | \$4,243.13                                  |                                | \$39,472.50                | \$0.00  | (\$39,472.50)   |
| 11                        | July 1, 2021      | \$4,243.13                                  |                                | \$43,715.63                | \$0.00  | (\$43,715.63)   |
| 12                        | August 1, 2021    | \$4,243.13                                  |                                | \$47,958.75                | \$0.00  | (\$47,958.75)   |
|                           | September 1, 2021 |   | \$47,958.75                    | \$0.00                     |   |   |
| These totals should equal |                   | \$50,917.50                                 | \$50,917.50                    |                            |   |   |

| Directions:   |  |
|---|--|
| 1) Obtain a loan register   |  |
| 2) Using the loan register, populate the following cells:   |  |
| A (cell F7)   | Using xx/xx/xxxx format, insert the date for "Next Principal Payment Date" |
| B (cell F9)   | Using currency, insert the "Amount of Next Principal Payment"              |
| C (cell F10)  | Using currency, insert "Amount of Next Interest Payment"                   |
| D (cell F13)  | Using currency, insert the "Amount of the Next Interest Only Payment"      |
| 3) From the bank statement for the I & S Fund account, insert the appropriate month end bank balance in cells G22 through G33.          |  |
| 4) Review for reasonableness and accuracy.  |  |
| 5) If Column H shows a shortage, a deposit to the I&S Fund bank account may be needed to achieve compliance with covenant requirements. |  |